



The Governing Bodies of Kingsway Primary School and Lillington Nursery and Primary School

Proposals for a Federated Governing Body

The Governing Bodies of Kingsway Primary School and Lillington Nursery and Primary School hereby propose under section 24 of the Education Act 2002 to form a Federated Governing Body to replace the existing Governing Bodies of the two schools on 1 September 2016. Details of the proposals and of the arrangements for the Governing Bodies to consider comments on their proposals are given below.

1) Background

Governing Bodies have powers from the Education Act 2002 to federate. This involves:

- a single Governing Body being responsible for two or more schools
- The schools taking part in the Federation remaining separate

Each individual school in the Federation would:

- Retain its status as a maintained school
- Keep its own name, identity, ethos and culture
- Have its own budget (set under the fair funding arrangements)
- Keep the current arrangements for admissions managed by the LA
- Have separate Ofsted inspections

Federation will enable the two schools to work closely together to better meet the needs of all pupils. It will enable a single Governing Body to oversee the provision and ensure that the interests of pupils are paramount, thus strengthening school improvement through:

- Securing long term sustainable leadership and management across the schools.
- Offering better support and opportunities to teaching and support staff.
- Developing a consistent approach to teaching and learning for all pupils across all Key Stages.
- Increasing the schools capacities to meet the needs of all pupils through the sharing of skills, knowledge and resources.
- Extending the breadth and quality of provision for all pupils.
- Creating more opportunities to share and manage expertise effectively, thereby enriching the pupils' learning experience.

- Offer pupils a wider range of learning opportunities. For example, by holding joint activities and sharing facilities.
- The opportunity for combined community activities such as Fetes, Sports Days and Christmas activities.

De-Federation

- A school can leave a Federation at any time by following the procedures set out in the 'Governance Handbook'. Briefly, it is a reverse of the process by which the Governing Body was federated.

2) The names of the schools seeking Federation

The governing bodies proposing to Federate are the Governing Bodies of Kingsway Community Primary School, Baker Avenue, Leamington Spa, Warwickshire, CV31 3HB and Lillington Nursery and Primary School, Cubbington Road, Leamington Spa, Warwickshire, CV32 7AG.

3) The proposed constitution of the Governing Body

The Governing Bodies propose:

That the Federated Governing Body should consist of 15 Governors comprising 2 elected Parent Governors, 2 Headteacher Governors (one Head of School for each school), 1 Staff Governor, 1 Local Authority Governor, 9 co-opted Governors (to include the Executive Headteacher, 2 Parent Representatives and 1 Staff Representative subject to recruitment) - staff to be no more than 1/3 of the total membership.

There are statutory arrangements for the constitution of the Governing Body that apply to a Federated Governing Body between two community schools and the Governing Bodies' proposals are in accordance with these – The School Governance (Federations) (England) Regulations 2012 as amended 2016.

4) Staffing

The Governing Bodies propose:

a) Two Head Teacher (Head of School) posts are responsible for managing the day to day operation of the schools with an expectation that they would contribute appropriately towards making provision for all pupils within the Federation.

b) That the current Head Teacher of Lillington Nursery and Primary School would be the Executive Head Teacher across the Federation. The post holder will be responsible to the Federated Governing Body for the co-ordination of provision for pupils in all schools within the Federation

The Governing Bodies propose:

c) That staff employed to work in the two existing schools at the time of Federation continue on the existing basis, subject to appropriate consultation on any necessary changes to contracts to facilitate agreement on working in places other than their base school

- d) That staff newly appointed to any of the two schools in the Federation be based at one school. However, they may be required to work at any of the schools in the Federation**
- e) That suitable arrangements be made by the Governing Body of the federation to enable staff to travel between the schools in the Federation as part of their duties**

Comment: Federation allows staff to be employed at more than one school. It would be beneficial for the pupils of the schools and for the continuing professional development of the staff if they were able to work flexibly within the framework set by the Governing Body of the Federation. The Governing Bodies' proposal is that the Federated Governing Body follows the appropriate procedure to make this change, where necessary. However, initially, staff would continue to be based at their current school and be responsible to the Executive Head Teacher and appropriate Head of school.

Timetable

The Governing Bodies have arranged consultations in accordance with The School Governance (Federations) (England) Regulations 2012 as amended 2016 as follows:

The proposals are being published for consultation with the Local Authority, Head Teachers and staff of the two schools, their recognised trades unions, the parents of pupils in the schools. The proposals are also available to any enquirer for comment.

The consultation period is from Monday 16th May 2016 with a **closing date for responses of Friday 1st July 2016.**

The Governing Bodies will meet following the consultation and consider responses before deciding whether to proceed with the Federation.

If the Federation goes ahead the Governing Bodies propose that it takes effect on **Thursday 1 September 2016.**

Contacts

All comments on the Governing Bodies' proposals should be sent to Mrs K Goddard at the Governor Support Service as follows:

- By post to: Kelly Goddard, Governor Support Service, Civic Centre 2, Earl Street, Coventry CV1 5RS; or
- By fax to: 024 7683 3624; or
- By e-mail to: kelly.goddard@coventry.gov.uk

Comments must be received by 5pm on Friday 1st July 2016.

Further copies of these proposals may be obtained from Kingsway Community Primary School or Lillington Nursery and Primary School by contacting the respective school office.

Questions about the Governing Bodies' proposals may be addressed to Vince Quayle School Governance & School Leadership Development Manager – Warwickshire County Council

Tel 01926 745619

e-mail vincequayle@warwickshire.gov.uk