



8th March 2021

Lillington Nursery and Primary School

Cubbington Road, Lillington, Leamington Spa, CV32 7AG

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Head Teacher: Mrs Wallace

Dear Parents

I am writing to clarify the procedures for arriving and departing the school grounds during the current period. I know that having staggered starts and finishes can be difficult however this is part of the expectations set out for all schools by the Department for Education in regards to reopening. The guidance clearly states:

Measures for arriving at and leaving the setting

Consider staggered starts or adjusting start and finish times to keep groups apart as they arrive and leave. Staggered start and finish times should not reduce the amount of overall teaching time. A staggered start may include:

- *condensing or staggering free periods or break time but retaining the same amount of teaching time*
- *keeping the length of the day the same but starting and finishing later to avoid busy periods*

You should consider how to communicate any changes to parents. Remind them about the process that has been agreed for drop off and collection, including not to:

- *gather at the gates*
- *come onto the site without an appointment*

Parents were made aware of these arrangements last Monday and so have had a week to make plans and raise any significant issues with the school. Thank you to those who have contacted us prior to today.

Setting up procedures to ensure we are meeting the expectations of the DFE is not easy and takes time to ensure that we are keeping everyone as safe as possible. This has to always be our number one priority. All staff at Lillington are working hard to try and ensure that the children are able to access school within the constraints of the guidance.

Abusive language and aggression towards staff will not be tolerated, I have attached the new MAT policy in regards to dealing with abusive parents for your own records.

Today was the first day back to school since December and so we understand and appreciate there may be teething issues to deal with however we all need to work together in order to make these plans work, to ensure we have all our children return to school and that staff and children are kept safe while they are on the premises.

So just to clarify, these are the entry points and timings for all the classes at Lillington. Each class will have a 10-minute window where the gates will be open for arrival and departure. This is to ensure that gates are locked between class arrivals to safeguard the children on the school site. Please ensure that you have your children to school on time for their allocated slot.

Class	Timings	gate
Nursery	8.30-11.30 12.30-3.30	Grange Road
Reception	8.40-3	KS1 playground
Mrs Radcliffe	8.40-3	Grange Road
Mr Russell	9-3.20	Grange Road
Miss Bailey	9-3.20	KS1 playground
Miss Baker	9-3.20	Valley Road
Mr Fortune	8.40-3	Valley Road
Miss Porter	8.40-3	KS2 playground
Mr Sharp	9-3.20	KS2 playground
Mr Holt	9-3.20	KS2 playground
Maple	Arrivals arranged with team	Main gate

Again I would like to thank you for your continued support during this challenging and ever changing situation.

Yours sincerely

Mrs Victoria Wallace

Head Teacher at Lillington Nursery and Primary School

Developing Respectful, Resilient, Reflective and Responsible Learners